

# SUNDARAM & NARAYANAN

Chartered Accountants

May 30, 2023

Secretary  
SIRC of ICAI  
Uththamar Gandhi Salai  
Chennai 600034.



Sir,

**Sub : SITUATION VACANT FOR "ARTICLE ASSISTANTS" and "AUDIT ASSISTANTS"**

We have opening for 2 articled clerks and 1 Audit Assistant who have passed both groups or one group of Inter examinations.

**Main requirements**

- Good communication skills both oral and written, in English,
- Aspiration to learn and to take responsibilities

**Work Exposure:**

Exposure in Statutory Audit, Tax Audit, Transfer pricing FEMA advisory and start up registration and advisory, Financial Due Diligence etc.

**Stipend/ remuneration / leave for final exams**

- For Article Assistants - Suitable candidates will be paid Stipend
- For Audit Assistants - Suitable remuneration will be paid
- Final Exam leave for a period of 3.5 months (excluding exam period)

**Contact details**

- Send your precise CV to [aparna@sncaindia.com](mailto:aparna@sncaindia.com) with subject "situation vacant for Articled Clerks". Office Land Line: 044 2499 3511.
- Shortlisted Candidates will be called for Telephonic / Google Meets Interview.

Thanking you,

Yours truly,

For SUNDARAM & NARAYANAN  
Chartered Accountants

*Aparna M*

Partner